Popular Annual Financial Report

SMITHVILLE

MISSOURI















City of Smithville Highlights

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Property Tax Overview

2022 **ACCOMPLISHMENTS**

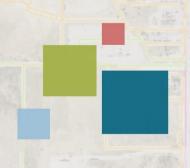


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"Smithville builds its future by embracing growth, encouraging commerce and cultivating its natural surroundings"

A MESSAGE FROM THE CITY ADMINISTRATOR AND THE FINANCE DIRECTOR

The City of Smithville is committed to increasing transparency and accountability to our residents, and one way we are doing this is by continuing to produce the 2022 Popular Annual Financial Report (PAFR). This report provides a summary of our financial position and practices, including information on how we generate and use revenue, in a concise and easy-to-read format.

It is important to note that the PAFR is based on the Comprehensive Annual Financial Report (CAFR) and our budget, which are more comprehensive documents that conform to Generally Accepted Accounting Principles (GAAP) and are audited by an independent certified public accounting firm. The PAFR is not intended to replace the CAFR, but rather to provide additional information to the public in a user-friendly format.

We hope that by continuing to produce the PAFR, we can enhance the public's understanding of our financial position and performance over the past year, and continue to increase transparency and accountability in all of our actions. Thank you for your continued support and for your interest in the financial health of our city.

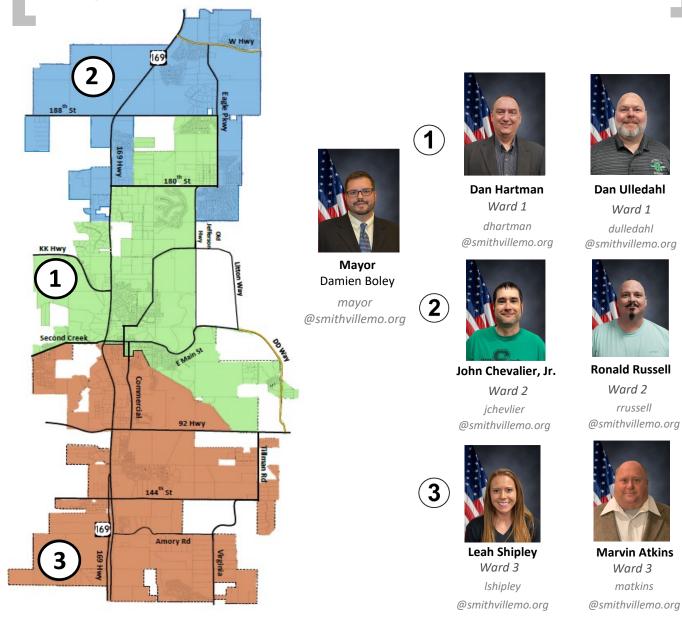
Gynthia M. Wagner Stephen Larson

City Administrator

Finance Director



City of Smithville GOVERNANCE



A brief introduction to Smithville

Smithville was named for Humphrey and Nancy Smith who came west with their six sons and daughter from New York state in 1822 to find land and build a home. Settling along the Little Platte River, the Smith's established Smith's Mill, the first water-powered flour mill in Clay County. By the 1830s, a town site was laid out and Smith's Mill became Smithville.

The town of Smithville was incorporated on July 6th, 1868. Through the years, floods and fires have changed the landscape of the city. In October 1979, the U.S. Army Corps of Engineers began impounding Smithville Lake, creating what is today a 7,200 acre lake with 175 miles of shoreline. Smithville Lake provides flood damage reduction, recreation opportunities, water supply and storage capabilities, as well as fish and wildlife management.

In 2014, the Downtown Smithville Historic District was included in the National Register of Historic Places. In 2019, the City was accepted into the Missouri Main Street Connection program with thanks to additional funding from the Smithville Chamber of Commerce and the Smithville Heritage Business District Association.

Smithville

10,552

2,564

36.5

Residents

School Enrollment

Median Age

\$237,485,177 Assessed Property Value

16.24 miles²



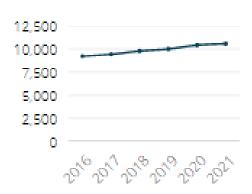
2.79 Average Household Size



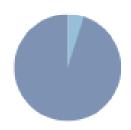
\$83,400 Average Household Income



\$203,500 Median Home Value



Population Growth



4.9 % Unemployment



310 Acres of Park 9 Parks 4 Playgrounds

737 Business Licenses 123 Miles of Paved Roads 947,095 Average Daily Number of Water Gallons Treated

The City of Smithville has 18 budgeted funds that are used to support the City's daily operations and capital expenditures.

Governmental Funds

The Governmental Fund is a tax supported fund that receives revenue through sales taxes, property taxes, motor fuel taxes, and intergovernmental revenues.

The **General Fund** functions as the primary operating fund for the City of Smithville. (See page 8)

The **Capital Improvement Sales Tax Fund** accounts for a voter approved 1/2-cent sales tax and has the purpose of funding, financing, operating and maintaining capital improvements. This sales tax went into effect October 1, 2018 and expires December 31, 2038. Capital Improvement Sales Tax funds are obligated for transfer to the Debt Service Fund to provide support for debt service principal and interest payments.

The **Parks and Stormwater Sales Tax Fund** accounts for a voter approved 1/2-cent sales tax which became effective October 1, 2020 and expires on September 30, 2040. The sales tax may be used for the purpose of operating, maintaining, funding, and/or financing parks and recreation needs and stormwater control.

The **Transportation Sales Tax Fund** accounts for a voter approved 1/2-cent sales tax which was approved in July 1989 and has no expiration date. Expenditures are limited by state statute to the construction, reconstruction, repair, and maintenance of streets, roads, sidewalks, trails, community -owned parking lots, and bridges within the City.

2022 Fund Summaries	Revenues	Expenditures	Change in Fund Balance	Beginning Cash Balance	Ending Cash Balance
General Fund	\$5,550,279	\$5,852,687	(\$302,407)	\$3,761,905	\$3,433,822
Capital Improvement Sales Tax Fund	\$692,937	\$536,192	\$156,745	\$254,029	\$410,774
Parks and Stormwater Sales Tax Fund	\$701,960	\$329,898	\$372,061	\$437,318	\$809,379
Transportation Sales Tax Fund	\$623,947	\$656,800	(\$32,853)	\$462,260	\$429,407

Proprietary Funds

Proprietary Funds (also called Enterprise Funds) are supported through fee revenues which include monthly utility charges for the CWWS fund and monthly solid waste charges for the sanitation fund.

The **Combined Water & Wastewater Fund (CWWS)** accounts for revenues and expenditures related to water and wastewater operations in the City. Nearly 90% of CWWS fund revenues are provided from charges for services, such as the sale of water and wastewater to utility customers. These resources fund expenses related to daily utility operations (repair and maintenance of water lines, sewer lines, lift stations, and pump stations), capital improvement projects, debt payments (principal and interest), and other one-time expenses.

The **Sanitation Fund** accounts for payments from the City to the City's trash and recycling provider as well as the management of the annual Household Hazardous Waste program. The City currently contracts with GFL (Green For Life) for trash, recycling, and bulky item pick-up services. The fund works as a simple "pass through" fund as all revenues received in the form of customer charges offset the City's payments to GFL.

2022 Fund Summaries	Revenues	Expenditures	Change in Fund Balance	Beginning Cash Balance	Ending Cash Balance
Sanitation Fund	\$813,122	\$818,526	(\$5,404)	\$62,992	\$57,588
Combined Water/ Wastewater Fund	\$6,221,873	\$4,972,648	\$1,249,225	\$5,602,501	\$6,851,726





Special Revenue Funds

Special revenue funds are accounts established to record revenues that are restricted for special and particular purposes.

The **Capital Projects Fund** has the purpose of funding, financing, operating and maintaining capital improvements. Capital Improvement Sales Tax funds are obligated for transfer to the Debt Service Fund to provide support for debt service principal and interest payments.

The **Special Allocation Fund** is the fund which accounts for economic activity relating to the Smithville Marketplace Tax Increment Financing (TIF) District. This fund is recipient of TIF property tax revenue over and above the property tax base and the recipient of TIF EATs (Economic Activity Taxes).

The City has planned to utilize the **American Rescue Plan Act (ARPA)** funding for the Raw Water Pump Station, Zebra Mussel, Valve Control capital improvement project. This fund is supported through federal and state grant monies.

The Commons CID (Community Improvement District) Fund is the recipient of the 1% CID Sales/Use tax revenue generated from the Smithville Commons CID. Revenues collected and receipted for the Commons CID Fund are subject to payment of CID administrative costs and developer reimbursement requests for eligible expenses per the CID Agreement.

The **Donation Fund** was established by the Board of Aldermen in July 2022 to account for financial donations provided to the City of Smithville for both broad and specific municipal purposes. For example, the Donation Fund houses "Legacy Fund" donations, which was specifically created for the purposes of fundraising for signature park and recreation capital projects relying on donor funding.

2022 Fund Summaries	Revenues	Expenditures	Change in Fund Balance	Beginning Cash Balance	Ending Cash Balance
Special Allocation Fund	\$689,849	\$1,016,186	(\$326,336)	\$386,786	\$60,450
Capital Projects Fund	\$289,754	\$127,000	\$162,754	\$20,976	\$183,729
ARPA Fund	\$1,120,698	\$1,330,033	(\$209,335)	\$1,089,550	\$880,215
CARES Act Fund	-	-	-	-	-
Commons CID Fund	\$350,439	\$554,816	(\$204,378)	\$297,096	\$92,718
Donation Fund	\$3,305	-	\$3,305	-	\$3,305

The **Police Training Fund** houses funds which are assessed as costs in municipal ordinance cases, including infractions, or violations of any criminal or traffic laws in the state. RMSo Section 488.5336 authorizes the assessment of a \$2.00 surcharge in each case. These funds pay for the training of law enforcement personnel employee or appointed by the City of Smithville. Each month, the City receives the law enforcement training surcharge through court fine collections which is administered by Clay County, MO.

The **Judicial Education Fund** was established to provide funding for continuing education and certification of municipal judges, and the judicial education and training of the court administrator and clerks of a municipal division court. RSMo Section 479.260 authorizes the collection of fees in an amount per case of \$1.00. An allocation of this amount goes into the Judicial Education Fund and the remaining amount is deposited into the Appointed Counsel Fund. After the transfer of municipal court to Clay County, the City no longer collects these funds.

2022 Fund Summaries	Revenues	Expenditures	Change in Fund Balance	Beginning Cash Balance	Ending Cash Balance
Police Training Fund	\$2,038	\$1,354	\$684	\$12,854	\$13,538
Judicial Education Fund	-	-	-	\$3,446	\$3,446
Appointed Counsel Fund	-	\$2,250	(\$2,250)	\$2,795	\$545
Technology Upgrade Fund	-	\$675	(\$675)	\$2,707	\$2,032



Internal Service Funds

An internal service fund is a fund used in governmental accounting to track goods or services shifted between departments on a cost reimbursement basis

The **Debt Service Fund** accounts for the accumulation of resources for, and the payment of, long-term debt principal and interest issued by the City. The Debt Service Fund carries an informal reserve which is intended to be sufficient enough to cover the first debt service payments of a fiscal year without the need for additional cash transfers.

The Vehicle and Equipment Replacement Fund (VERF) accounts for expenses related to the management of the City's vehicle fleet.

2022 Fund Summaries	Revenues	Expenditures	Change in Fund Balance	Beginning Cash Balance	Ending Cash Balance
Debt Service Fund	\$351,550	\$339,213	(\$12,338)	\$243,597	\$255,934
Vehicle and Equipment Replacement Fund	\$368,778	\$210,128	\$158,651	\$25,676	\$184,327

BUDGET PROCESS

FY 2023

April 2022

 Departmental Budget Meetings



May 2022

- FY 2022 Revenue Projections Completed
- Governing Body Retreat (discuss priorities)
- 5 Year CIP (2023-2027)
- Draft FY2023 Budget Assembled
- **June 2022** • Departmental Review of Draft FY 2023
- **Budget** • Board Discussion on 5 Year Capital
- Improvement Plan
- Board Discussion on Schedule of Fees

August 2022

- CWWS Special Workshop
- 1st Budget Workshop -Recommended FY2023 Budget

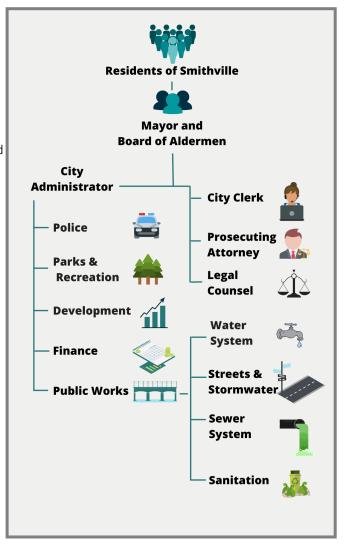
September 2022

- 2022 Property Tax Levy Set
- 2nd Budget Workshop (if needed)



October 2022

- Approval of FY23 Budget
- Public Hearing Water and Sewer Utility Rates
- Ammendment to the Schedule of Fees



GENERAL FUND

The **General Fund** functions as the **primary operating** fund for the City of Smithville. The General Fund provides the resources necessary to fund a majority of City functions, such as police protection and emergency response, parks maintenance and recreational programs, senior services, code enforcement, permitting, licensing and street and sidewalk maintenance.

The General Fund is the recipient of revenue from the 1% City Sales Tax, the City Use Tax, property taxes levied on personal and real property, and franchise taxes. Supplementary sources like fines and forfeitures, building permit fees, business license fees, and recreation fees provide additional support to the fund.

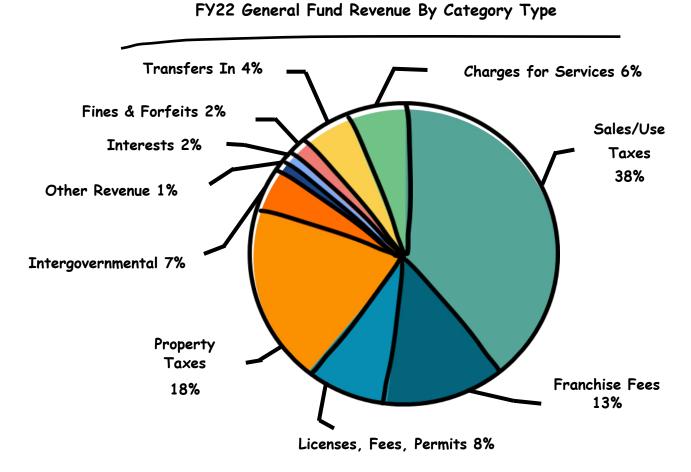
	FY 2020	FY 2021	FY 2022
Beginning Fund Balance	\$3,728,491	\$3,558,070	\$3,736,229
Revenues By Type			
Property Taxes	\$895,583	\$934,865	\$1,007,610
Sales and Use Taxes	\$1,933,815	\$1,933,815	\$2,122,572
Franchise Taxes	\$710,418	\$698,065	\$742,590
Licenses, Fees, and Permits	\$390,263	\$477,942	\$422,663
Intergovernmental Revenues	\$298,712	\$329,972	\$388,676
Charges for Services	\$214,339	\$344,104	\$315,874
Fines and Forfeits	\$144,336	\$138,949	\$118,738
Interest Earnings	\$116,770	\$49,909	\$124,953
Other Revenue	\$46,400	\$90,263	\$72,981
Transfers In	\$174,520	\$450,763	\$233,621
Total Revenue	\$4,763,608	\$5,448,319	\$5,550,279

Expenses by Type			
Personnel Services	\$3,318,297	\$3,391,290	\$3,707,608
Contractual Services	\$388,535	\$455,975	\$620,625
Commodities	\$678,094	\$746,825	\$1,100,280
Capital Outlay	\$549,103	\$635,440	\$269,174
Transfers Out	-	\$40,000	\$155,000
Total Expenses	\$4,934,029	\$5,270,160	\$5,852,687

Net Change in Fund Balance	(\$170,421)	\$178,159	(\$240,872)
Ending Fund Balance	\$3,558,070	\$3,736,229	\$3,433,822

WHERE DOES THE MONEY COME FROM?

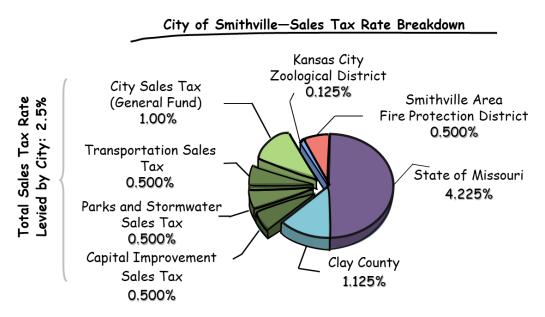
In FY2022, General Fund revenues totaled more than \$5.5 million, an increase of 2% from FY2021. Sales and Use taxes were the largest form of revenue for the City, representing 38% of total revenue. Property taxes make up 18%, and is the second largest category of revenue. Franchise fees for electricity, natural gas, telecommunications, cable television, and utilities are collected and comprise the third largest category of revenue at 13%.



Categories Examples of Revenue Sources Licenses, Fees, Permits Building Permits, Business Licenses, Motor Vehicle Fees. Motor Fuel Tax, Grant Revenue, SRO Agreement Revenue, Federal and State Intergovernmental Funding. Smith's Fork Campground Fees, Athletic Field Rental, Youth & Adult Recreation **Charges for Services** Fees. **Fines and Forfeits** Fines and fees relating to violations of any City ordinances. **Interest Earnings** Interest Earned from Cash Balance at Bank. Other Revenue Sponsorships, Animal Shelter Fees, Sale of Personal Property. Transfers In Revenue Transferred In from Other Funds.

SALES TAX OVERVIEW

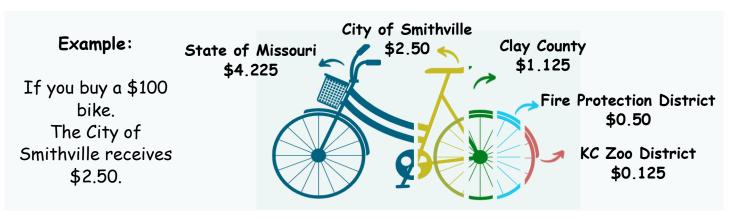
The Total Sales Tax rate in the City of Smithville is 8.475%. The Sales Tax is distributed as the following: The State of Missouri receives 4.225%, Clay County receives 1.125%, Smithville Area Fire Protection District receives 0.500%, the Kansas City Zoological District receives 0.125%, and the City of Smithville receives 2.5%. The Smithville Commons CID has an additional 1% CID Sales Tax to pay for public infrastructure in the district. The total rate for Commons CID is 9.475%.



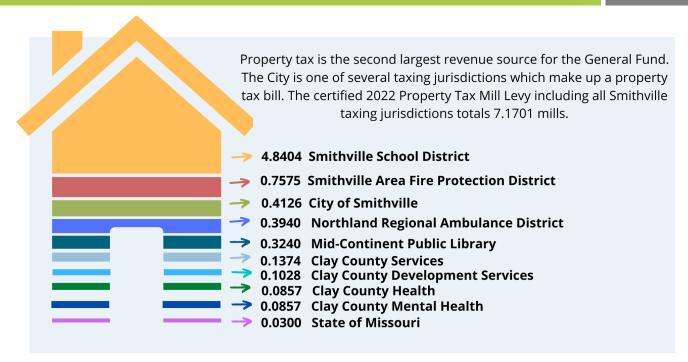
Total Rate in City: 8.475%

How does the City use the Sales Tax Revenue?

Sales Taxes are authorized by state statute are distributed into four funds. The three special sales taxes, the Transportation Sales Tax, Park and Stormwater Sales Tax, and Capital Improvement Sales Tax, are all voter-approved (See page 6). The 1.00% General Fund Sales Tax pays for a majority of City functions, such as police protection and emergency response, parks maintenance, and sidewalk maintenance, etc. The 0.5% Transportation Sales Tax pays for road maintenance projects. The 0.5% Parks and Stormwater Sales Tax pays for Parks capital improvement projects and stormwater control. The 0.5% Capital Improvement Sales Tax is used to fund capital improvement projects within the City.



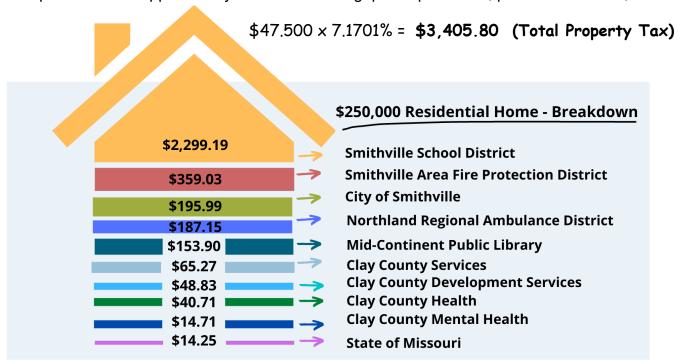
PROPERTY TAX OVERVIEW



Example:

If a house has an **appraised (market) value** of \$250,000, its **assessed value** will be \$47,500. This number can be calculated by multiplying the appraised value by the **residential assessment factor** which is **19%**. The assessment factor for agricultural properties is 12% and 32% for commercial properties. $$250,000 \times 19\% = $47,500$ (Assessed value)

The assessed value is then multiplied by the mill levy. The owner of this house will pay a total of \$3,405.80. The City of Smithville will receive \$195.99 of the total tax bills. This breaks down to \$16.33 per month in support of city services including police protection, park maintenance, etc.



WHERE DOES THE MONEY GO?

FY2022 General Fund expenditures totaled \$5,852,687. About two thirds of this amount was spent on Public Safety, Parks and Recreation, and Streets. The remaining departments make up the rest of General Fund expenditures.

FY22 General Fund Expenditure By Department Parks and Streets 19% Recreation 14% Administration, Senior Center. **Elected Officials** 12% **Public Safety Finance** 40% 8% Development 8%

FY22 General Fund Expenditure By Category Capital Outlay Commodities 19% 77 5% Fuel, Transfers electricity, to other Salaries, benefits, retirement Engineering, natural gas, Governmental City Dispatching, expenses. funds to capital repairs and etc. fund projects maintenance specific projects Contractual 2 Personnel Transfer Out Services Services 5% 64% 10%

WHAT DOES THE CITY OWE?

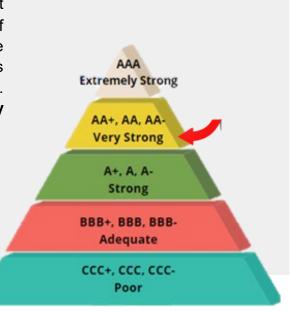
The City uses cash to fund most projects (pay as you go). However, sometimes uses different types of financing to fund some projects. Some of this financing types includes General Obligation Bonds (GO), Certificates of Participation (COP), etc.

GO Bonds	Certificates of Participation (COP)
GO Bonds represents a loan made by an	COPs are a type of financing where an investor
investor to the City. Bond details include the	purchases a share of the lease revenues of a
end date when the principal of the loan is due to	program rather than the bond being secured by
be paid and include the terms for variable or	those revenues. COPs are secured by lease
fixed interest payments. GO Bonds must be	revenues and do not need to be voter-approved.
voter-approved. In 2018, voters approved the	The City issued COPs in 2012 and 2018 for water
issuance of \$5,625,000 in GO debt for the City.	and wastewater improvements.
As of November 1, 2022, the City's GO balance	As of November 1, 2022, the City has \$7,550,000
is \$5,230,000.	in COP debt remaining. Detailed schedule is
	included in the Comprehensive Annual Report
	available on the City's website.

How is our score?

Bond Rating: A bond rating provides a general credit risk evaluation. Bond ratings indicate the general quality of a bond, including the likelihood that investors will receive their money back when they lend it out. Higher bond ratings mean lower interest rates, which save taxpayers dollars. Our current rating is "AA-" which is considered as "very strong".

This rating reflects that the City has a strong economy and is adequately managed with standard financial policies and practices under S&P Global Financial Management Assessment methodology.



S&P Bond Rating Scale

Future Debt Planning

The City continues to proactively identify future infrastructure needs and improvements. Future capital improvement projects which may required funding via debt issuance are outlined below.

Capital Improvement Project	Estimated Cost	Timeline
144th Lift Station and West Bypass	\$3,900,000	FY2023
Owens Branch Gravity Line Phase #1 , Line #1 (Construction)	\$2,200,000	FY2024
Owens Branch Gravity Line Phase #1 , Line #2 (Construction)	\$2,500,000	FY2026
Wastewater Treatment Plant Expansion (Construction)	\$12,000,000	FY2027
Water Treatment Plant Expansion (Construction)	\$12,000,000	Pending Project
Owens Branch Gravity Line Phase #1, Line #3 (Construction)	\$2,500,000	Pending Project
144th Street to Forest Oaks Gravity Line (Construction)	\$3,000,000	Pending Project







WHAT WAS ACCOMPLISHED IN 2022?



- The Police Department purchased and installed new shelving in the evidence room, creating a more
 efficient use of space. The entire evidence room has transitioned to the new RMS bard coded
 evidence program.
- Completed new radio purchase and upgrade of older radios.
- · Purchase of patrol rifles and training of all officers.
- Sponsored five recruits in the police academy.
- · Police assisted in 154 vehicle Lockouts.
- Completed 14,874 subdivision checks and 5,621 business safety checks.
- Police responded to 247 alarm calls.
- Completed 279 welfare checks.
- Launched new records management software, and trained department members.
- · Replaced four TASERs.
- Purchased three new Automatic External Defibrillators to replace aging units.
- Purchased 6 additional body cameras using a grant from Missouri Department of Public Safety.
- Purchased a Computer Voice Stress Analyzer and trained two operators.



 Purchase of two speed signs to be installed in the school zone on Commercial Ave. This project was funded by a grant from the Missouri Highway and Transportation Committee.

WHAT WAS ACCOMPLISHED IN 2022?

Water Distribution System



Collected more than 45 samples in the water distribution system. Information was sent to the Department of Natural Resources.



Plant personnel conducted more than 265 tests per day in the lab which equates to more than 96,000 tests a year.



Completed 1,486 work orders including: connections, meter changes, sump pump inspections, rereads, etc.







 Produced more than 345 million gallons of safe drinking water.



- · Conducted 4,708 locates on time.
- Repaired 25 water leaks and replaced one water main (800 ft.)







Wastewater Treatment Plant

- Rebuilt the UV disinfection system
- · Repair one floating aerator digester
- Replaced sonar for the bar screen
- Repaired two sewer mains (605 feet)
- 6,052 daily tests completed
- Replaced a total of 2600 ft of sewer lines
- Replaced 6 manholes





ACCOMPLISHMENTS BY THE NUMBERS

- · Painted Ball Field Restroom at Smith's Fork Park
- · Completed final electrical upgrades at Smith's Fork Campground
- Completed RTP grant application for Diamond Crest Trail (Phase I) to connect Diamond Crest to Lake Meadows
- Incurred no restroom related "report a concern" issues
- Prioritized park projects as identified in the Parks and Recreation Master Plan within the Park & Stormwater Sales Tax Fund



Continued biweekly fitness classes for seniors.



Grew participation in current Parks and Recreation programs and added more recreational programs (such as e-sports, kickball, kayaking, and pickleball).



Completed the Downtown Streetscape
Phase II project along Main Street from
Commercial St to Liberty Road



Completed the Diamond Crest Neighborhood Park Playground featuring a slide, play landscape features, fending, and sidewalks.

ACCOMPLISHMENTS BY THE NUMBERS

- Issued 17 Commercial permits two new commercial construction and 15 commercial tenant finish permits for remodeling of a building) with a total value of \$6,525,676.
- A 54-acre multi-use project with 249 housing units and 10 commercial lots completed its zoning and Conceptual plan process with intended construction in 2023.
- Two additional commercial subdivisions gained approval and began construction at opposite corners of 169 and Richardson Road.
- Issued 58 single family residential building permits since January 1, 2022 with a total value of \$16,740,950.



Completion of a \$30,000,000 manufacturing facility (Medical Marijuana) with approximately 60 jobs.



Completion of the \$10,000,000 Herzog Foundation and Cabins project with 28 new jobs.

- Received the County ARPA Tourism Grant to be used for a Wayfinding Program
- Coordinated work of EDC (Economic Development Committee) in reviewing incentives to make recommendations for changes to the Economic Development Incentives Policy to the Board.
 Policy was adopted in August 2022.
- Conducted the 2021 Citizen Satisfaction Survey and received higher satisfaction rates compared to 2019 results.
- Developed a 5-year financial forecast for all budgeted funds featuring trend analysis and projections for key revenues and expenses.
- · Continued Benchmarking initiatives.
- Added systems to enhance our fraud detection efforts for all City issued checks and ACH payments.
- Introduced a "Completed CIP Projects" webpage which showcases major projects completed over the last four years.
- The Board of Aldermen adjusted the utility disconnection threshold to allow greater time to pay and added payment flexibility.



Received the Government Financial Officers Association (GFOA) Distinguished Budget Award for the FY21 budget.

PROGRESS AS PROMISED

Completed neighborhood street sweeping

The downtown area was swept monthly from April through October.





- Developed and administered the first Neighborhood Beautification Grant Program.
- Increased communication through an expanded bimonthly citizen's newsletter.





Annual Asphalt Overlay Program

The Street Maintenance Program for 2022 included Tillman Road, from Highway 92 to 144th street and Hospital Drive. This program involved significant patching and asphalt to stabilize some thin pavement areas on Tillman Road and Hospital Drive. Both roads were in poor condition.

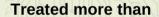


Continued assistance to Smithville
Main Street through a completed MOU
as a part of the Missouri Main Street
Program.



Responded to 10 snow events (Dec 2021 - Feb 2022)
Used 400 tons of salt and salt sand mix.

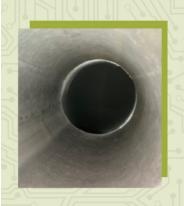
PROGRESS AS PROMISED





MILLION GALLONS

of raw sewage



Insituform Cured in Place Pipe

The maintenance project involving Insituform Cured-in-Place Pipe (CIPP) has been completed. Using this method, approximately 2,000 feet of sewer main were lined and 15 manholes were rehabilitated without the need for excavation.



Improved Pavement Condition Index

The PCI is a system that rates road condition on a scale from 1 to 100. It measures factors such as surface smoothness and cracking to determine the overall quality of a road. In 2019, the PCI rating for the roads was 63.3. By 2022, the PCI rating increased to 72.8, showing an improvement in road conditions throughout the City.







Sidewalk Program

The street division started replacing sidewalks in poor condition under the Sidewalk Improvement Program.

Approximately 135 ft. of concrete was replaced with the Sidewalk Program.





ਪੁੱ÷ www.smithvillemo.org City Hall 816-532-3897